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# Bylaw and Policy Review Committee

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Version 1.0

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11/10/2024

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Date  
Status  
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11/10/2024  
Approved  
1.0

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## 1.0 Bylaw and Policy Review Committee

- A) The responsibility of the Bylaw and Policy Review Committee (BPRC) is to review the Bylaws and Policies of South Point Baptist Church (as outlined below) to ensure that all policies are up-to-date and current. The BPRC will be responsible for ensuring the current policy is reflected properly on the Church Governance website ([spbchurch.org/church-governance/](http://spbchurch.org/church-governance/)).

## 2.0 Responsibilities

- A) The BPRC will review the Bylaws at least annually to ensure that they are up-to-date and if not, identify any changes that may be required. Any such changes to the Bylaws will be brought to the church during church conference for a for vote to approve or deny such changes.
- B) The BPRC will communicate with the appropriate chairperson of a committee if, during a BPRC review, it is discovered in that committee's policy:
  - i. There appears to be something that is not clear,
  - ii. A provision appears to be no longer applicable.
  - iii. A provision or task in the policy is not being followed as noted in the policy.
  - iv. There is something in the policy or missing from the policy that puts the policy in conflict with the Bylaws or another policy.
- C) Any requested changes to an existing church governance document will be first presented to the BPRC for review. Changes may come from an existing committee whose policy or procedure is listed as one of the governance documents on the Church Governance Website, the Senior Pastor, the Directors (Trustees), or other official committees that have been approved by the church but not listed on the Church Governance website. A request to change a policy or the church Bylaws may also be made during church conference, and such change will be sent to the BRPC for review.
- D) If the policy being considered for change was not presented to the BPRC by the committee to which the policy provides oversight, then the BPRC will engage with the chairperson of that committee, informing them of the requested change and engage with this committee if appropriate.
- E) The BPRC will review the policy and the requested changes to ensure the requested change:
  - i. Is clear, concise and appropriately worded.
  - ii. Is relevant and not excessively burdensome.
  - iii. Does not come in conflict with the Bylaws or another policy.
  - iv. If there are concerns, the BPRC will work with the entity who requested the change and the appropriate committee to resolve any concerns.
- F) Upon completion of the review and resolution of any issues, the BPRC will advise the church of changes that materially alter a policy, and will present the proposed change during church conference for a vote to approve or deny such change.



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### 3.0 Bylaw and Policy Review Committee Members

- A) The BPRC will be made up of 7 members.
  - i. Senior Pastor as an ex-officio member.
  - ii. Six additional members will be appointed by the Senior Pastor and Church Moderator and affirmed by the church during a church conference.

Revision Notes Approved	By	Version	Comments
11/10/2024	Church	1.0	Approved in Church Conference
09/15/2024	Senior Pastor, Kevin Joyce, Larry McGee		Draft for the Bylaw and Policy Review Committee Policy



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